

WELLER PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes September 10, 2024 6:00 pm

CALL TO ORDER: By Marie Gagnon At 6:04 pm

TRUSTEES: Beka Compton-Chair 8-28, Rebecca Wilson-Secretary 8-26, Marie Gagnon 8-25, Katie Gagnon 8-27, Fred Hamann 8-29 *Ending Term date after name
Library Supervisor - Sarah Roberts
City Council Representative - Jennifer Bishop

Absent: Beka Compton

GUESTS: Eila Whelchel

Minutes: August 2024

Moved to accept by Katie Gagnon 2nd by, Fred Hamann **APPROVED**/REVISED

OLD BUSINESS:

- **Grants - Update: See Library Report** Art Walla Walla is fully finished and Sarah is waiting on a form from the granting group to turn in by October 1st.
- **New Commercial Heat Pump Gutter - Update.** The gutters are installed with gutter pipes coming down each side. The ballards took 6 bags of cement each to plant.
- **ADA Compliance - Update -** Painting on the gravel?. It was discussed that perhaps we could concret this area. We still need to paint the lines for an ADA parking place.
- **Planter Boxes in Front of Library - Update** Marie and Louie removed the boxes and fixed them so that seasonal decorations can be placed in them. It is constructed with styrofoam and plywood with holes cut in that dowels are inserted into. The city knows that the decorations are fake and don't need water. Right now Marie has made a very cute fall scene with little scarecrows. Katie suggested that maybe the friends would be willing to come up with some ideas.
- **Donation from Gaudy Gals -** A Shelf was donated and approved by the board for the library. A Thank you note was written by the board in thanks for the shelf. Beka needs to sign it and then send it off.

NEW BUSINESS:

- **Review of purchase order forms -ACTION** Rebecca wilson made a motion to approve the purchase orders and Fred seconded it
- **Librarian Report: Attached**
- **BUDGET - Beka's Report through email from Randy about not putting Capital Funds into our budget for next year . . ."FYI. I am working on next year's budget**

and am going to ask that the Library not request any capital funds or extra funding beyond normal day to day operations. Having issues of my own and will need to keep budgets to a minimum.”Randy This needs to be discussed this meeting

New lighting for the Hall, painting the counter and the front windows were discussed as Capital Funds that would not be too expensive for inclusion in the budget for next year. Because of Randy’s request we will not include these projects at this time. The City Council needs to know that the woodwork around the front windows need to be looked at and replaced. This needs to happen in the next 1 to 2 years. Katie suggested that the top glass windows could be made by a local artist out of stained glass. Marie also informed us that the windows upstairs still need to have a coat of paint put around them (inside and out).

- Katie agreed to coordinate with the friends as the Board of Trustees representative. Marie will stay for the friends meeting tonight and ask who would be willing to help with the window box decorations.
- **Next Meeting:** October 8, 2024 at 6:00 pm
- The meeting was adjourned at 7pm

Respectfully submitted by Rebecca S. Wilson