

WELLER PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes January 14, 2025 6:00 pm

CALL TO ORDER: Marie Gagnon At 6:00 pm

TRUSTEES: Beka Compton-Chair 8-28, Rebecca Wilson-Secretary 8-26, Marie Gagnon 8-25, Katie Gagnon 8-27, Fred Hamann 8-29 *Ending Term date after name
Library Supervisor - Sarah Roberts
City Council Representative - Jennifer Bishop

Absent: Beka Compton, Fred Hamann, Jennifer Bishop

GUESTS: Jillian Henze, Eila Whelchel, Lane Qwinn

Minutes: December 2024

Moved to accept by Katie Gagnon 2nd by, Marie Gagnon **APPROVED**/REVISED

OLD BUSINESS:

- **Grants - Update: Please See Librarian Report.**
- **ADA Compliance - Update** - The painting of the ADA compliant lines will be done in the spring and this will complete the ADA updates.
- **Building update**
Quote from Andrew Knee - The friends will be voting on this after the Trustee Meeting.
Stained Glass Update- Katie will continue to work on this and ask for additional ideas for the three window design. Lane made some suggestions about how to handle development of this project from her experience and how to eliminate controversy and division in our community.
Loitering procedure - Marie and Rebecca will get together on Wednesday to draft and get policy and procedure in place so that our workers feel safe. Erin talked about the individuals that have come into the library that have been banished and not welcome from the Store, The Ten Ton, The Christian Church and other local establishments because of their abusive behavior and threatening behavior. Jillian informed us she would check in with Jim Romine about our options.

NEW BUSINESS:

- **Lane Qwinn** - presented a proposal for the Waitsburg Times to be gifted to the Weller Public Library.
- **Salary Increase for Library Staff** - Jillian Henze contacted Rebecca S. Wilson was extremely upset because the Library Staff was not given a raise while all other city workers were given a 2 percent raise except one. It was implied that the library workers

are not city workers, yet they are but the Trustees are responsible for setting their salary.. Rebecca Wilson contacted Sarah Roberts to look at the budget and figure out how much a 2% raise for all library workers would be. The Board of Trustees are the responsible members to set salary (per Trustee Bylaws) and the Chairman of the Trustees is responsible to conduct evaluation of the Library Supervisor. The Library Supervisor is responsible for evaluation of workers. Paid positions in the library are city workers but the Trustees are responsible for setting their pay. Other City workers get a longevity raise of 2% every 5 years. Randy did recommend we do a comparison of wages for a similar library to us (might be hard to find).

The Trustees reviewed the budget and the following action was taken: Salary Increase **ACTION** Katie Gagnon motioned to increase Erin Elsey's pay to \$20 per hour since she has completed her evaluation period and increase all other employee's pay by 2%. Rebecca seconded the motion and the motion carried. It was also stated that the agenda for February needs to include evaluation of current employee pay and a possible raise for Sarah.

- **Review of purchase order forms -ACTION** Rebecca Wilson motioned to accept the following purchase requests - 2501 - Amazon Books, 2502 - Amazon Office Supplies and 2503 - Amazon - Art Walla Grant Supplies. Marie seconded and the motion carried.
- **Librarian Report: See Report**
- **Officers for next year** - President, Vice President, Secretary **Tabled until February**

- **Next Meeting:** February 11, 2025 at 6:00 pm
- The meeting was adjourned at 7 pm

Respectfully submitted by Rebecca S. Wilson