

WELLER PUBLIC LIBRARY BOARD AGENDA

DECEMBER 13, 2022

CALL TO ORDER: By Vice-Chair, Michael Hubbard. At 5:45 pm Starting immediately after executive session.

TRUSTEES: Jim Leid–Chair 8-22, Michael Hubbard–Vice-Chair 8-23, Sherri Erikson 8-24, Marie Gagnon 8-25, Vacancy 8-26(Ending Term date after name). Librarian: Twila Tate

Absent: Jim Leid

GUESTS: None

Oct Minutes : E-mailed on 11-12-2022

Moved to accept by Mike 2nd by, Marie **APPROVED/REVISED**

Nov. Minutes: E-mailed on 11-19-2022

Moved to accept by Mike 2nd by, Sherri **APPROVED/REVISED**

OLD BUSINESS:

- **Bathroom Remodel:** After discussion, Mike made a motion to use Tim Able as our contractor to do the work, Sherri 2nd Motion PASSED
- **2023 City Budget:** No word from city on budget yet.
- **Bylaws.** We will starting working on bylaws in Jan. Twila is lead on applying for grants. She will keep trustee informed on grants she is working on.
- **Pay increase for staff:** Wages will go up in 2023.
- **Open Library for community meetings:** It was agreed that Friends of Library, Book club, and Historical Society will meet at library for meetings.
- **Election of officers:** Michael Hubbard: Chair, Jim Leid: Vice Chair, Becky Wilson: Secretary
- Jim was reappointed to another 5 year term Beginning 8-2022.

NEW BUSINESS

- **Procedure foe Handicap Alley Door:** Twila suggested that we put a sign on back door to call Library for entry durning open hours. Marie will work on this.
- **Purchase Request Forms:** Sherri will get purchase request book printed at 123 printing.
- **Annual Maintenance Schedule.** Mike moved to adopt Annual Maintenance form, it will be hung on back of closet door.>
- **Weller Library Foundation?** Trustees are not interested in this idea.
- **Missing books from vault:** We will be looking into this further.

- **Librarian Report:** Twila gave a very informative report to us. She will give this report to city council also. She will check with Randy to see what our Fire Insurance coverage we currently have on books.

Next Meeting: Jan. 10, 2023 at 6:00 pm

Adjournment: 6:50 Submitted by: Marie Gagnon.